

APPENDIX-II

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS SEEKING AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**

(in accordance with School Safety Policy, 2016 issued by the NDMA, Manual on safety and Security of Children in Schools developed by NCPDR and the National Building Code)

**PART-A**

**GENERAL INFORMATION**

1	Name of the School (Name should be exactly as per NOC and recognition certificate)	St. Xavier's High School
2	Address of the School	Shambhupatti, Tajpur Road, Samastipur
3	U-DISE code allotted to the school	10190000617
4	Name and address of the Trust/Society/ Company (Under Section-8) running the school	Xavier's Educational Trust, Vill.- Khabra, Kiratpur Gurudaspur, Anchal - Mushahari, Dist.- Muzaffarpur (Bihar), P.C.- 843146
5	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date	Yes Permanent
6	Proposed affiliation with CBSE for:	Secondary classes
7	Location of School	Outside the municipal limits of any town/city.
8	Is the School already affiliated to any board for Class- X or XII examination	No
9	Standard/level/class up to which school is running	Class 1 to 8
<b>INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE</b>		
10	Has the school obtained No Objection Certificate from the State Government for Affiliation with CBSE?	Yes
11	Number of NOC and date of issue	10/N-14/2020314 22/04/2020
12	Has the school obtained recognition certificate from the State Government from class- 1 to 8 <sup>th</sup> ?	Yes
13	Number of Recognition Certificate from Class- 1 to 8 <sup>th</sup> and date of issue:	SAM/SAM/064 05/01/2018

*Pradeep*  
Signature of Principal  
St. Xavier's High School  
Shambhu Pati Tajpur Road  
- Samastipur

*9/17/20*  
जिला शिक्षा पदाधिकारी  
Signature of D.E.O.  
/First/Second/Third Secretary (Education)  
*9-2-20*

**INFORMATION REGARDING LAND DETAILS AND OWNERSHIP**

14	Is the school situated on a single contiguous plot of land bounded on all side by a Pucca Boundary Wall?	Yes
15	Are both the school and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides	Yes
16	Total area (in Square meters) in respect of 14 and 15 above on which the school is situated:	8093.71 sq. mtr.
17	The land is in the possession of the school/Trust/Society/Company legally by way of	Lease Deed
18	Name of the Owner/Lessee of the land in respect of point 17 above:	Xavier's Educational Trust
19	In case the land is in the possession of the society/school by way of lease as per State Government norms the period of the lease:	29 year 11 month (From 11/01/2020 to 10/12/2049)
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point- 17 above	No.

**INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS**

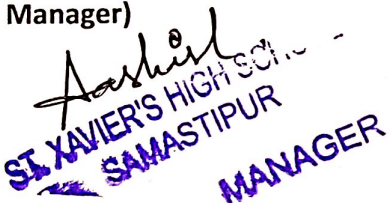
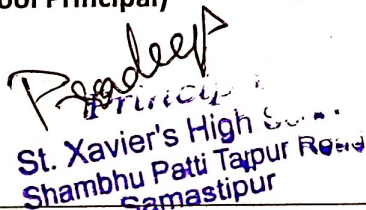
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school	Yes
21 (a)	If yes the date of last inspection:	17/01/2020
22	Has the school been inspected by the officer of Government fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes
22 (a)	If yes the date of last inspection:	24/06/2020
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking	Yes
23 (a)	If yes the date of last inspection:	Safe drinking water certificate on 08/01/2020 and Health & Sanitation certificate on 20/01/2020

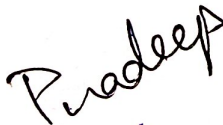
*Pradeep*

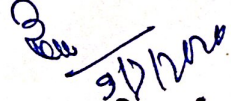
Signature of Principal  
**Principal**  
**St. Xavier's High School**  
**Shambhu Patil Tapur Road**  
**Samastipur**

*9/7/20*  
 जिला शिक्षा पदाधिकारी  
 Signature of D.E.O.  
 /First/Second/Third Secretary (Education)  
*9.7.20*

/First/Second/Third Secretary (Education)

INFORMATION REGARDING THE STAFF		
24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individual are not allowed)	Yes
Signature with stamp (of school Manager)		Signature with Stamp (of School Principal)
		

  
 Signature of Principal  
 St. Xavier's High School,  
 Shambhu Patti Tapur Road,  
 Samastipur

  
 जिला शिक्षा पदाधिकारी  
 ज.ओ.  
 /First/Second/Third Secretary (Education)  
 9/7/20

**PART- B**

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No..... Date of issuance.....

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for affiliation? (Please ensure that the school fulfils land requirements also as per details given in Appendix- A along with point nos. 1-26)	Yes
3	Recommended for <b>Middle Class Syllabus/ Secondary/ Senior Secondary to CBSE</b>	Secondary

जिला शिक्षा पदाधिकारी  
समस्तीपुर  
Signature  
(Name and Stamp of Issuing DEO)  
DISTRICT EDUCATION OFFICER/NAME OF DISTRICT  
FIRST/SECOND/THIRD SECRETARY (EDUCATION)/ NAME OF EMBASSY

Tradeep

Signature of Principal  
**Principal**  
**St. Xavier's High School**  
Shambhu Patti Tapur Road  
Samastipur

जिला शिक्षा पदाधिकारी  
समस्तीपुर  
Signature of D.E.O.  
/First/Second/Third Secretary (Education)  
9/7/20 9.9.20

## Appendix- A

DISTRICT EDUCATION OFFICER SHALL PUT A TICK MARK AGAINST THE COLUMN UNDER WHICH THE SCHOOL IS FULFILLING HE LAND CRITERIA

Name and Address of the school:		Total Land area in lawful possession of school:	
SN	LOCATION OF SCHOOL	LAND REQUIREMENT	PLEASE TICK THE COLUMN IN WHICH THE School is fulfilling requirement
1	Any Where in India	Minimum 6000 Square Meters	✓
2	In Municipal limits of cities with a Population exceeding 15 lakhs.	Minimum 4000 Square Meters	—
3	In hilly areas prescribed by the Planning Commission (NITI Aayog)	Minimum 4000 Square Meters	—
4	In Municipal Limits of the State Capital Cities.	Minimum 4000 Square Meters	—
5	In the North Eastern States.	Minimum 4000 Square Meters	—
6	In the State of Jammu and Kashmir	Minimum 4000 Square Meters	—
7	In Municipal Limits of Ghaziabad, NOIDA, Faridabad and Gurugram cities	Minimum 4000 Square Meters	—
8	In the Municipal Limits of Panchkula and Mohali/ SAS Nagar	Minimum 4000 Square Meters	—
9	In the Municipal Limits Class- X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Secondary Level)	Minimum 2000 Square Meters	—
10	In the Municipal Limits Class- X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Senior Secondary Level)	Minimum 3000 Square Meters	—
11	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the State of Sikkim Or the Islands. (For Secondary Level)	Minimum 1600 Square Meters	—
12	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the State of Sikkim Or the Islands. (For Senior Secondary Level)	Minimum 2400 Square Meters	—

जिला शिक्षा पदाधिकारी  
Signature

Name and Stamp of Issuing DEO)

District Education Officer/Name of District

Pradeep  
Principal  
Signature of Principal  
St. Xavier's High School  
Shambhu Patti Tajpur Road  
Samastipur

Signature of D.E.O.  
/First/Second/Third Secretary (Education)